SIMÓN BOLÍVAR FOUNDATION HUMANITARIAN HEALTH PROGRAM

The Simón Bolívar Foundation Inc. (the "Foundation"), the 501(c)(3) private foundation founded by CITGO Petroleum Corporation, considering the complex humanitarian crisis in Venezuela, has approved funds to be allocated for Humanitarian Health in their 2020 Annual Work Program and Budget. The main objective is to provide "Direct support of projects and programs that address the immediate health needs of Venezuelans impacted by the humanitarian crisis."

Funding Priorities:

The revised mission of the Foundation is to improve the health of vulnerable individuals affected by disaster, conflict and poverty, with special attention to children and mothers in and from Venezuela. The Foundation has three main objectives:

- Access - Increase access to medicine, nutrition and healthcare for low-income and vulnerable individuals and communities.
- Capacity - Enhance capacity of medical professionals and caregivers to serve and treat patients through education and support.
- Empowerment - Increase effectiveness of community organizations and actors by empowering them to serve the health needs of the most vulnerable individuals in their communities, particularly children and mothers.

The Humanitarian Health Program should focus on helping addressing the access to medicines, nutrition and healthcare, for low income and vulnerable individuals and population in and from Venezuela.

The Foundation will do a selective process, contacting at least three organizations that have long standing presence in Venezuela and/or the region, with demonstrated capacity to perform projects and which are registered in the USA as a 501 C (3) organization, or can obtain a fiscal equivalency, demonstrating that they are a charitable organization. The organizations will be invited to an introductory meeting where The Foundation presents our goals and ambitions for the Humanitarian Health Program and ask them to present project proposals, which include a detail description of project as outlined below.

The Foundation will evaluate the Proposal with the help of the Community Advisory Team. The Community Advisory Team is made up of internal and external leaders who have in-depth knowledge and expertise in the non-profit field, public health, medicine, and nutrition amongst others.

The Volunteer Community Advisory Team reviews all proposals using established criteria per the scoring rubric included below. The criteria outlined in the rubric establish guidelines to assist Community Advisory Team members perform their independent analysis of all proposals. The rubric is not intended to be all inclusive and additional factors may be used to qualify proposals. Recommended projects should have a minimum score of 4: meets basic criteria. The final decision is made by the Simon Bolivar Foundation Board, considering available funds and priorities. Proposals will be evaluated on their ability to achieve impact in the following areas:

1. Addresses of the Foundation Humanitarian Health priorities – medicines, nutrition or well-being
2. Budget and Cost-effectiveness
3. Project design/plan
4. Project impact
5. Implementation time frame
6. Sustainability over time

SCORING RUBRIC

1	2	3	4	5	6	7
Does not meet criteria at all	Somewhat meets criteria	Mostly meets criteria	Meets basic criteria	Does a good job of meeting criteria	Exceeds criteria	Far exceeds criteria

Scores less than 4	Scores between 4 and 5	Scores 6 and above
PROJECT PROPOSAL MEETS PROGRAM PRIORITIES		
• Does not address any program priorities effectively	• Meets expectations for one funding priority	• Strong alignment and connection to one or more funding priorities
BUDGET AND COST-EFFECTIVENESS		

• Budget does not include sufficient line items or sufficient amounts for activities • May not meet expectation to achieve project objectives with proposed budget	• Budget includes sufficient detail and sufficient amounts for all proposed activities • Meets expectation achieve project objectives with proposed budget	• Budget is highly detailed and includes a clear and realistic picture of how funds will be expended for proposed activities • Far exceeds expectation to achieve project objectives with proposed budget

PROJECT DESIGN/PLAN

• Project has no or unclearly stated goal(s) and objective(s) • Activities are not logically linked towards achieving any goals or objectives	• Project has at least one goal and/or objective addressing program priority • Proposal has a basic plan with activities that build towards achieving stated goal(s) and objective(s)	• Project has SMART (Specific, Measurable, Attainable, Relevant and Timely) goal(s) and/or objective(s) addressing one or more program priorities • Project has a highly detailed plan with suitable activities to meet goals and objectives

PROJECT IMPACT

• Community or beneficiaries are minimally benefitted • Beneficiaries don't gain appropriate or useable skills/knowledge or appropriate services • Project may have negative impact on beneficiaries or community	• Community or beneficiaries receive benefits during course of project • Beneficiaries gain skills/knowledge or receive adequate services	• Benefits will outlast the project or program • Beneficiaries gain high value skills or knowledge or receive high quality service delivery • Project addresses root causes of a problem or issue

IMPLEMENTATION TIME FRAME

• Project can be implemented effectively in 4-6 months.	• Project can be implemented effectively in 2-4 months.	• Project can be implemented effectively in 1-2 months.

SUSTAINABILTY

• Project is a one-time project	• Project can be repeated another year	• Project can be implemented long term, renewing it on a yearly basis

Application Due Date and Grant Period:

The Foundation estimates one-year grant award with an estimated beginning date of mid-June, 2020 for successful candidate of the Humanitarian Health Grant Program, subject to internal verification process and execution of the agreement in its totality, including detailed program, budget and metrics. Please plan your organization's grant activities accordingly. The Foundation reserves the right to amend the estimated dates or terminate the Humanitarian Health Program at any time and without notice.

Estimated Timeline

Open proposal timeframe, with at least three received by May 15,2020.

As this is on a rolling basis, proposals are accepted as long as there are funds available, they are evaluated by the Community Advisory Board and score meeting criteria.

Grant Awards

The Foundation estimates to i award up to $3,000,0000 through the Humanitarian Health Grants Program. Funding will be available for:

• <u>Program Implementation: Day to day management of the approved projects.</u>

• <u>Operation and Administrative Costs</u>: Non-program staff salaries (i.e. accountant), utilities, rent, supply expenses and other expenses as described in the approved projects. Operation and Administrative costs shall not exceed 20% of the total approved funding request.

• <u>Shipping costs and transportation of supplies to Venezuela</u>. These costs must be reported including logistic and specifications.

All grants may be subject to the recipient organization's execution of a formal grant agreement with the Foundation that incorporates the approved proposal and other terms and conditions to ensure these grants are used for the charitable purposes intended by this program.

GENERAL ELIGIBILITY REQUIREMENTS AND EXCLUSIONS

Eligible Organizations Must:

- Submit proposals in English.
- Provide copies of the organization's governing documents and current Directors and Officers
- Certify tax-exempt status under Section 501(c)(3) of IRS Code or provide a fiscal sponsor, which is a 501 (c) (3) organization who agrees to be the legal entity to receive a grant on your organization's behalf if it doesn't have charitable status with US Tax authority (IRS).
- Not discriminate on the basis of race, religion, creed, national origin, disability, handicap, age, sexual orientation, marital status, veteran status or any other basis prohibited by applicable law
- Must not employ any individual that is employed by (and is not a spouse or equivalent, ancestor, child or child's spouse/equivalent, grandchild or grandchild's spouse/equivalent, or greatgrandchild or great-grandchild's spouse/equivalent of anyone employed by) the Foundation, CITGO Petroleum Corporation ("CITGO"), Petroleos de Venezuela S.A. ("PDVSA"), or any affiliate or subsidiary of the Foundation, CITGO or PDVSA; and/or any governmental agency with responsibility for decisions affecting the business interests of the Foundation, CITGO, PDVSA, or any affiliate or subsidiary of the Foundation, CITGO or PDVSA.
- Meet the compliance requirements and any other requirements of the Foundation to be awarded a grant

Funding Exclusions for Grant Programs:

- Individual needs, including scholarships, sponsorships and other forms of financial aid
- Fundraisers through third party organizations
- Goodwill advertising, souvenir journals or dinner programs
- Sectarian activities of religious organizations
- Political causes, candidates, organizations or campaigns
- Books, magazines or articles in professional journals
- Capital projects and/or endowments (exceptions made for professorships and scholarships related to endowments in selected universities)
- Sports sponsorships
- Door prizes or raffles
- Organizations currently funded that have not submitted all required reports
- Any other areas excluded by the Foundation

APPLICATION QUESTIONS

The Foundation recommends preparing responses to the application questions below prior to starting the online application. This is provided for informational purposes only. Applications will only be considered through the online system.

ORGANIZATION INFORMATION

Organization Name:
Organization Phone:
Organization Physical Address:
No P.O. Boxes will be accepted
City:
State:
Zip:
Contact Name:
Contact Phone:
Contact Email:
Website:
Employer Identification Number (EIN):
List of Board of Directors and Officers: (maximum 500 characters)
Provide a list of Board of Directors and Officers and their work/community affiliations. **Organizational Budget:**
Full Project Budget:
Grant Amount Requested:

If your organization is not a 501c3 you should find a 501c3 organization who agrees to be the legal entity to receive a grant on your organization's behalf if it doesn't have charitable status with the IRS. If that is the case, please fill the following information:

Fiscal Sponsor Name:
Fiscal Sponsor Phone:
Fiscal Sponsor Physical Address:
*No P.O. Boxes will be accepted
City:
State:
Zip:

Contact Name:

Contact Phone:

Contact Email:

Website:

Employer Identification Number (EIN):

List of Board of Directors and Officers: (maximum 500 characters)

Provide a list of Board of Directors and Officers and their work/community affiliations.

PROJECT INFORMATION

- **Project Title** *(maximum 50 characters):*
- **Is this a new/pilot or continuing project**?
- **If it is a continuing project, how long has it been in existence?**
- **Project Start and End Dates**:
- **Estimated number of beneficiaries to be impacted by the program**:
- **Description of beneficiaries:** *(maximum 250 characters):*
- **Organization Mission Statement:** *(maximum 500 characters)*
- **Project Justification:** *(maximum 1,000 characters)*
  Brief summary of the need or the problem the project will address.
  Why is it a priority for your organization?
- **Goals and Objectives:** *(maximum 1,000 characters)*
  What **specifically** does your organization hope to accomplish by the end of the project?
- **Strategies and/or Activities:** *(maximum 1,000 characters)*
  Provide a brief and general idea of how the project will be conducted. List strategies or approaches the project will follow or utilize (e.g., promote academic achievement, leadership development, educational services); and/or list the types of activities that your organization will conduct (e.g., workshops, after school programs, academic tutoring, etc.).
- **Past Accomplishments and Impact**
  If this is a continuing project, please describe its impact on its beneficiaries and/or the community *(maximum 500 characters).*
- **List accomplishments and/or successful strategies or approaches implemented by your organization that highlight how it achieves its mission (maximum 500 characters).**

- **Primary Sources of Funding:** *(maximum 500 characters)*

  List the primary sources of funding for your organization and programs for the last 3 years. If available, provide the ratio of public to private funding.